

# Project & Quality Assistant

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We are looking for an employee for our market-leading telecommunications partner company for the following position: Project & Quality Assistant

## Tasks

- Communicate with project team/ frontline about the daily rollout plan, adjust for changes and issues
- Maintain contact with the field installation team for the installation progress, arrange the quality review plan
- Ensure that the quality standards of the customer and company are both met, review the site installation remotely using online quality KPIs, validate or reject the audit
- Prepare improvement plan for the project team based on the review

## Expectations

- 2+ years of experience in project management or quality management related field
- Diploma in a science or engineering field (eg.: electrics, telecommunications, informatics, etc.)
- Fluent English AND conversational Chinese
- Familiarity with the Ms Office package, skilled with Excle macros
- Time management, multi-task oriented, organized

## Preference

- Experience in the telecommunications field

## Co offer

- A professional career in one of the leading multinational telecommunication company
- Challenging work and competitive salary package
- Monthly meal allowance (SZÉP card)
- Medical assurance at Medicovert

- Monthly transportation season ticket or allowance

#### Other

- Location: Budapest

#### Data protection

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